

# DARLING COLLEGE



## **GOVERNING BODY WELCOME**

Darling College is an independent school in the tranquil and peaceful village of Darling. The homely buildings and welcoming classrooms are framed by lovely playgrounds.

A caring and creative staff offer a balanced, relevant, interesting and stimulating educational programme in a relaxed atmosphere.

Our learners benefit from the peaceful village atmosphere which allows them to be happy and carefree; even allowing them to attend school bare feet. We consider ourselves as being one large family and believe in the active role of parents, whose commitment and involvement is an invaluable asset to the school.

Together with a supportive and enthusiastic Governing Body we strive to make a difference in the lives of each individual attending Darling College. Positive feedback from old boys' and girls' accomplishments give us this. It would be a privilege to make a difference in your child's life.

Kind Regards

P Niklaus

Chairperson

### **DARLING COLLEGE STAFF 2017**

Marius Jerling	Principal
Carla van Bo	Gr RR
Cheri van der Merwe	Gr R
Jorunda Jordaan	Gr 1 & Head of Sport
Anne-Mari Stoffberg	Gr 1 & Eisteddfod
Sunelle Booysen	Gr 2
Sunel Grundling	Gr 2 & Head of Foundation Phase
Zandre Hugo	Gr 3
Clarisa Hugo	Gr 4
Benita van As	Gr 5 Culture
Janine Jerling	Gr 6 & Head of Academics
Glyn Lewis	Gr 7
Izanda Bruintjie	Gr R & RR Assistant
Annebe Oosthuizen	Aftercare
Levona de Villiers	Drama
Hentie van der Merwe	Art

### **DARLING COLLEGE GOVERNING BODY 2017**

Peter Niklaus	Chairman & Constitution
Marius Jerling	Principal
Gilbert Ferreira	Treasurer (Assisted by Jacqui Sherwood)
John Duckitt	Buildings & Grounds
Surene Kirsten	Secretary
Glyn Lewis	Teacher Representative
Lukas Wentzel	Sport
Charmaine du Toit & Marchell Kalumpie	Fundraising
Lientjie Nel	Vice Chair & Marketing

### **MISSION**

At Darling College we strive to create a safe, happy learning environment, where learners are nurtured in a country setting and stimulated to be creative, inquisitive, industrious, adaptable and accountable. A Christian ethos is our bedrock; we teach and practise tolerance and respect. We aim to motivate our learners to be self-confident in their own special abilities and to be able to make a meaningful contribution within their community, country and the world at large.

### **HISTORY**

In January 1998, after months of hard work by a small group of dedicated parents, Darling College opened its doors to seventeen learners and two teachers. After only one year, the number of pupils had grown by 100%. During 1999 we were registered at the Western Cape Education Department as an independent school, and we have also become a member of the Independent Schools Association of South Africa (ISASA).

## SCHOOL SONG

Aan die Suidpunt van Afrika, is 'n reënboogland teen die see.  
Waar ons vrye Weskuskinders daar graag leer en ook baljaar.  
Ons is Darling se blomme, goue koringlande.  
Ons streef daarna om die hoogste te bereik.  
Met die krag van bo en met blommeprag getooi.  
Sal ons trou bly aan jou ons skool.

We care to share our love with our fellow human beings  
We are happy to be here all of us to learn still more and more.  
We love all the earth with creatures great and small  
Where every child is so special and unique  
We're the future's dream  
We're the light that shines and shines  
For our school, our school so fine.

- lyrics by Elmie Erasmus  
- music by Louise Potgieter

## GENERAL INFORMATION

### 2017 SCHOOL FEES

***All payments to Darling College have to be made via EFT. Darling College is a CASH FREE zone and will not accept any CASH payments.***

#### Once off payments

Application fee of R200 per child (Gr RR – 7)

Entrance fee of R2500 per child (Gr 1 – 7 only)

#### Annual developmental levy

Grade 1 – 7 = R1400.00 per student (payable at the beginning of each year).

Grade RR – R = R600 per student (payable at the beginning of each year).

#### Monthly fee

Grade 1 – 7 = R2385.00 / month / child over 12 months payable before the 7<sup>th</sup> of each month.

Grade R and RR = R950.00 / month / child over 12 months payable before the 7<sup>th</sup> of each month.

#### Second child discount

A 10% discount will be available for a second child of a family that attends Darling College. If parents wishes to make use of this discount, they are to write a letter to the Governing Body requesting the discount (discount is applicable to the oldest child in the school). Parents who are already on financial assistance will not qualify for the second child discount.

Although the Board of Governors will always endeavour not to increase tuition fees during the school year, it reserves the right to do so if required by circumstances. School fees will increase with a minimum of 5% annually.

## **TIME TABLES 2017**

**Pre-school: Mon – Fri 08:00 – 12:00 (Aftercare available on request)**

### **Summer: Term 1 and 4**

#### **Foundation Phase**

	<b>Grade</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thurs</b>	<b>Fri</b>
Start	Gr1 - 3	07:30	07:30	07:30	07:30	07:30
End		13:00	13:00	13:00	13:00	13:00
Sport	Gr 1-3		7:30 – 8:30		7:30 – 8:30	

#### **Intermediate en Senior Phase**

	<b>Grade</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thurs</b>	<b>Fri</b>
Start	Gr4 - 7	07:30	07:30	07:30	07:30	07:30
End		14:00	14:00	14:00	14:00	14:00
Sport	Gr4 - 7		08:50 – 9:40		08:50 – 9:40	

### **Winter: Winter Term 2 and 3**

***Sport compulsory for ALL grades 1 – 7 learners***

#### **Foundation Phase**

	<b>Grade</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thurs</b>	<b>Fri</b>
Start	Gr1 - 3	07:30	07:30	07:30	07:30	07:30
End		13:00	13:00	13:00	13:00	13:00
Sport:	Gr 1-3		13:00–14:15		13:00–14:15	

#### **Intermediate and Senior Phase**

	<b>Grade</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thurs</b>	<b>Fri</b>
Start	Gr4 - 7	07:30	07:30	07:30	07:30	07:30
End		14:00	14:15	14:00	14:15	13:30
Sport	Gr4 - 7		13:00–14:15		13:00–14:15	

## **TERM DATES 2018**

<b>Term</b>	<b>Open</b>	<b>Close</b>
1	Wednesday, 17 January	Wednesday, 28 March
2	Tuesday, 10 April	Friday, 22 June
3	Tuesday, 17 July	Friday, 28 September
4	Monday, 9 October	Friday, 7 December

## **GENERAL POLICIES AND RULES**

**LEARNERS MAY NOT BE LATE FOR SCHOOL.**

### **ABSENTEEISM**

Parents are kindly requested to advise the College before **07:30** of absence due to illness. This can be either done telephonically or sending an email to admin@darlingcollege.org.za. **NB Please note that it is the learner's responsibility to catch up on work that was handed out.** **Should a learner miss an assessment, a medical note from a registered doctor will be needed. An arrangement to catch up on assessments will be made (usually the following school day). Alternatively a learner will forfeit the assessment.**

### **EXTENDED VACATION**

The request for extra-ordinary leave of absence is presented timeously to the principal. Please bear in mind that a child's prolonged absence may later place an academic burden on the learner.

### **OTHER APPOINTMENTS**

- 1) Please try to arrange other appointments, (medical, dental, therapy), for after school hours.
- 2) Please make an appointment to see a teacher or the principal. These appointments should be made for after school. Teachers **should not be disturbed before school or during classes.**

### **GRIEVANCE PROCEDURES FOR PARENTS**

Should you have a school related problem, we kindly request that you stick to the following procedure:

- a) Problematic issues or matters pertaining teachers should be kept private and not discussed openly or in front of learners.
- b) There is a policy regarding access to teachers and staff.
- c) An appointment must be made, through the school secretary, to see the teacher concerned.
- d) This appointment must be made for after school, as the teachers are busy in the morning finalising the day's activities.
- e) Please advise the secretary briefly about the problem so as to allow the teacher to prepare beforehand on the matter.
- f) Under no circumstances should teachers be confronted in front of other parents, learners etc.
- g) Sensitive matters should be kept as a private matter.
- h) Please report to the office when visiting the school.
- i) Under no circumstance should a child be fetched directly from a class except with written permission. Please report to the office beforehand.
- j) Teachers may not be telephoned or disturbed during school hours.
- k) We request that teachers are contacted telephonically after school before 15:00 or a message should be left with the school's secretary. Please refrain from contacting teacher after 17:00.
- l) If the matter could not be resolved satisfactorily by the teacher, an appointment should be made with the Principal.

- m) If the matter cannot be resolved by the Principal, it will be referred to the Governing Body. The final resolution of the issue then rests with the Governing Body.
- n) We can assure you that we will endeavour to resolve any issue you may have in a professional manner.

### **DROP-OFF ZONE**

Parents should please drop off their children in the parking area and not outside the gates. Learners should please be fetched on time as they get very worried if parents do not arrive to pick them up. **The area in front of the buildings is a drop off zone, please refrain from having conversations in that area as it disrupts the flow of traffic. If a parent wishes to talk to staff of fellow parents please park under the trees.**

### **SMOKE FREE ENVIRONMENT**

Darling College is a smoke-free environment. Thank you for not smoking on the school premises.

### **DRESS CODE**

Personal presentation is an indication of excellence. Therefore, parents should support the College by ensuring that the uniform is worn correctly and with pride at all times. Students are readily identifiable by their uniform. Boy's school hair should be cut above the ears and not touch the collar, we do not allow any "funny cuts" like for example an English Cut. Girl's hair that touches the collar should be tied back at all times or pinned back out of their faces. Nails and hair must be clean at all times. Book cases can be navy blue or black with partitions inside. Tekkies have to be lace-ups and must be predominantly white but may have navy/black inlays. Please mark all items. Damaged uniforms need to be replaced.

### **SCHOOL UNIFORM**

The uniforms are available at school. Some items are available from PEP Stores or other outlets (see dress code). Order forms are available at the office. To be completed and handed in on/before Mondays at the office together with payment (NO CLOTHING WILL BE ISSUED BEFORE PAYMENT THERE OF). Orders to be collected on Tuesdays.

### **TUCK SHOP**

There is a tuck shop on Fridays during break. Please make sure your child eats breakfast daily and please provide them with a healthy lunchbox.

### **TELEPHONE CALLS AND CELL-PHONES**

Learners are not allowed to receive phone calls or make phone calls from the office, exception will only be made in an emergency situation.

Learners who bring cell-phones to school should have it switched off and kept in their bags during school hours. Students may, if so requested by the teacher, use their phones/tablets for academic purposes only. The school will not accept responsibility for any damages or loss of cell-phones. Improper use of any device during school hours will result in confiscation of that device.

## CURRICULUM AND ASSESSMENT POLICY STATEMENT

We use CAPS as a base and we follow a cross curriculum syllabus, incorporating information and learning material that loosely follows the national curriculum. Assessment is done daily in all grades. Feedback is given to parents at a personal interview in the first three terms. The report marks are compiled from a range of INFORMAL and FORMAL assessments. Informal assessments are done throughout the term and learners are expected to work hard in all their lessons. Formal assessments will be shown on the school calendar and learners will be expected to prepare for these at home.

Grade 4 and 7 write examinations in June and November.

Grade 1 – 7 write an annual external test against which we measure our standards.

Grade 7 write Triathlon tests which assess Mathematics and Language skills.

Grade 1 – 7 compete in Conquesta.

## TEXT BOOKS & STATIONERY

Subject text books are purchased by the parents from grade 1 – 7. A book list will be made available containing the relevant information of the books that needs to be purchased. Parents are encouraged to make contact with other parents from the grade above to buy second hand text books. Parents may ask the school to order the books for them if they so choose. The school will only order text books if payment for the books is received before the end of October.

We provide a list for Book League and Waltons of the stationery required for the following year. However, parents may purchase stationary from any supplier. Please see that all stationery and books are marked.

## HOMEWORK

Darling College strive to give the minimum homework to our learners. We expect our learners to read at home on a daily basis and to discuss their education with their parents. We expect our learners to participate in all school sport and other extra-curricular activities.

Grade 1 – 7 learners will be given a weekly homework schedule. This schedule will allow them the opportunity to plan their week. Completion homework will be sent home if a learner did not use his/her time well in class.

## SPORT

**Sport is compulsory for ALL learners from Grade 1 – 7. Learners who are ill and have a letter to excuse them from sport will sit in a “homework” class during the sport period. NO learners are allowed to leave the school premises (go home) before the end of the sport period.**

### SUMMER: During school time

1 <sup>st</sup> TERM:	Gr. 1 - 7 Athletics
	Gr. 4 - 7 Tennis / cricket
	Gr. 1 - 3 Tennis / mini cricket
4 <sup>th</sup> TERM:	Gr. 4 - 7 Tennis / cricket

Gr. 1 - 3 Tennis / mini cricket  
Or Fitness & Skills Programme for Gr. 1-7

**WINTER: 13h30 – 15h00**

2<sup>nd</sup> & 3<sup>rd</sup> TERM: Netball / Rugby

**OTHER EXTRA CURRICULAR ACTIVITIES OFFERED IN DARLING**

Karate, dance, art, music by the Darling Music Association, horse riding and gymnastics.

**RELIGIOUS POLICY**

Darling College is a non-denominational school. In line with the constitution, we respect all religions. We teach our curriculum from a Christian perspective and encourage the children to grow spiritually. We have a Bible study period at the beginning of each morning, where our learners participate in learning about the Christian faith.

**ADMISSIONS AND SCREENING POLICIES**

**Policy Statement**

Our school is a dual medium, co-educational, Christian Primary School catering for children aged 4 to 14 years.

The school Governing Body and Principal will act lawfully and reasonably when considering applications for acceptance at the school. The following should be considered:

1. Learners applying for Gr RR has to turn 4 before July of the year in question. Younger learners will only be considered once interviews have been conducted.
2. Learners wanting to enter Gr 1 has to turn 7 during the year in question.
3. The school cannot accept learners older than 14 years. Consideration to applications outside the age range will be considered in special circumstances.
4. In the event of waiting lists developing learners with siblings that are currently in school will receive priority. Learners who live in close proximity to the school will also receive priority.
5. The school will endeavour to provide final confirmation of acceptance no later than August in the year of application. Late applications will not qualify for acceptance on the grounds of point 4.
6. Darling College is not a remedial school. The school follows a rigorous academic program.
7. Learners wanting to enter the school from other schools may be expected to complete an entrance assessment before they can be accepted into the school.

The school constitution places a limit of 20 students per class. Only in exceptional circumstances can an additional 2 learners be accepted. The school Governing body will not discriminate against applicants on the grounds of gender, race, colour, religion or nationality.

**ENTRANCE PROCEDURES**

1. The application documents have to be completed in full and returned to school along with the R200 application fee.
2. The school will perform the necessary checks.



3. Parents and learner will be invited for an interview. Learners wanting to enter the school in Gr 2 – 7 will then be completing an entrance assessment.
4. On acceptance into the school the entrance fee of R2500 is payable. This fee will secure the learners place.
5. Parents will be notified in due time in relation to the purchasing of uniform, stationary and text books for the following year.
6. Parents are requested to set up a debit order with their banks for the payment of school fees. Darling College is a cash free zone.
7. School fees are payable over 12 months.
8. An annual development levy is payable at the beginning of each school year.

Applications received before August will receive priority.

A true loyal family member of Darling College will respect these rules and encourage their child/ren to abide by them and also set a good example at home.

Thank you for helping to make a difference.

Contact details:

Tel: 022492 3429

[admin@darlingcollege.org.za](mailto:admin@darlingcollege.org.za)

[www.darlingcollege.org.za](http://www.darlingcollege.org.za)

Principal

Marius Jerling

0725022359

[principal@darlingcollege.org.za](mailto:principal@darlingcollege.org.za)

